



Unit Leaders' Eagle Board of Review Checklist

- 1 Review completed Eagle Scout Leadership Service Project Workbook.
 *All areas complete *All signatures obtained
- 2 Conduct Scoutmaster Conference.
 *Include review of "Life Statement" ... coach for improvement if needed
 *Take care of any character issues here ... district board of review is *not* the place!
- 3 Review completed Eagle Rank Application.
 *All spaces must be filled out, neatly, no cross-outs or white-outs.
 *All dates must be filled in (mm/dd/yy).
 *Unit leader & committee sign indicating approval.
 ** If you do not approve of the Scout going for this rank then don't sign,
 your signatures indicate total approval on the unit's part.
- 4 Take completed application to Council Service Center for verifications.
- 5 Contact District Advancement chair to set up Board of Review.
 *If possible, board will be held at troop meeting place.
 *Please plan at least two weeks in advance. All emergencies will be looked at.
 *Remember the scout must have everything done except the board of review
 prior to eighteenth birthday.
 * The district has three months to conduct the board after the eighteenth
 birthday, the scout doesn't have three months to get things done.
- 6 Secure three troop committee members for board.
- 7 Secure separate, private space for board of review.
- 8 Introduce the Scout to members of the Board of Review.
 *The unit leader may stay in the room (if he/she is not a relative)
 but may not participate unless called upon by the board for a point of clarification.
 and will sit behind the candidate
- 9 Upon candidate's approval, assure "post-board" instructions are followed.

